

GREAT FUTURES START HERE.

BOYS & GIRLS CLUBS
OF MID CENTRAL COAST

POL004-1 Supervision Ratio Policy & Guidance

Boys & Girls Clubs of Mid Central Coast (BGC MCC) is committed to providing a safe environment. As such, all Club activities shall be under continuous supervision by an appropriate adult at all times, and will maintain reasonable ratios when supervising youth. This ratio is based on our organization's experience, common practices in the community, and standards set by Club leadership.

BGC MCC shall comply with all federal, state and local guidelines. The One-on-One Contact policy POL003 shall be followed at all times and, if necessary, shall supersede any ratio guidelines. The ratios listed below are intended to be minimum staff levels. These levels may be temporarily changed to meet the needs of a short term condition. These ratios will be returned to the levels indicated when conditions warrant.

Type	Adults	Youth
Drop-in	1	20
Instructional	1	20
Group Clubs	1	15
Teams	1	15
Day Trips	1	8
Summer Drop-in	1	20
Overnight	1 (with minimum of 2 adults present)	6
Swimming	1 Lifeguard (minimum) 1 Spotter (minimum)	25 Swimmers 10 Swimmers

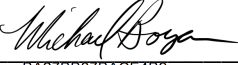
Staff shall not use electronic devices such as cell phones, PDAs, or other communication devices for personal purposes while supervising members. Electronic communication devices may be used only if it is part of approved programming. BGC MCC approved devices may be used for Club purposes, such as for communication between staff.

Staff shall:

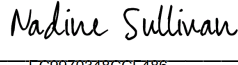
- Abide by the Organization's one-on-one contact policy POL 003
- Abide by the Organization's disciplinary policies and procedures
- Ensure at least three individuals are present when supervising members
- Maintain proper ratios at all times
- Be trained on appropriate supervision tactics and behavior patterns
- Immediately notify Club leadership and/or submit written reports detailing supervision issues or incidents.

Reviewed and Approved:

Date: 7/29/2022

BY:
DocuSigned by:


BA27BB87BACE4B9...
Chief Executive Officer

DocuSigned by:


EC9970348CCF486...
Board Chair (Board Approval)

Audit of Document Changes

Review / Revision	Date	Approval*	Title
	5/3/2022		

*Approval can be performed by the Safety Chair, Safety Officer, or CEO after Safety Committee review of revised document.

